



DRAFT MINUTES

Thursday, December 14, 2018, 10:00 a.m. – 12:00 p.m.

Present:

Committee Members: Patricia Mahan

Santa Clara Staff: Carol Shariat (Public Works), Craig Mobeck (Public Works), Dennis Ng (Public Works), Doug Abernathy (Parks and Recreation), Falguni Amin (Public Works), Jennifer Herb (Senior Center/Parks and Recreation), Julia Hill (Human Resources), Michael Liw (Public Works), Minette Castro (Public Works), Veronica Keller (Community Development - Building)

Guests: Jeff Knowles (Alta Planning), Nancy Toledo (Senior Advisory Commission), Nick Kaspar (Chamber of Commerce)

Summary:

1. Meeting commenced at 10:04 a.m.
2. Minutes from January 18, 2018 were noted and filed
3. Update on ADA Self-Assessment and Transition Plan
4. Pedestrian Master Plan Presentation
5. Status of City Projects and Reports
6. Public Comments

Reports from Committee Members:

ADA Self-Assessment and Transition Plan Project

Falguni Amin, Principal Engineer: At the December 4 City Council meeting, City Council approved a consultant agreement to assist staff in the preparation of the ADA Self-Evaluation and Transition Plan Project which requires agencies to evaluate their services, policies and practices that do not meet ADA requirements. The City completed their last Self-Evaluation and Transition Plan (SETP) in early 1993. Due to the changes in the requirements and length of time since the last update, the City hired MIG, Inc. consultants to conduct a new SETP. City staff met with MIG this week to kick-off the project. The major scope of the work for this project includes conducting public outreach and meetings, conducting the self-evaluation and physical barrier evaluation, providing a report, finalizing the SETP report, and providing City staff training. MIG consultants will meet with each City department to learn about their programs and activities as part of the self-evaluation in order to make sure that our programs/activities/policies comply with the current ADA standards. The second part of the evaluation includes an assessment of all the public buildings, cemeteries, parking lots/garages, trails, public rights-of-way (i.e. sidewalks, traffic signal push buttons, pedestrian bridges, curb ramps) to ensure these facilities meet current ADA standards. Once physical barriers have been identified a transition plan will take place to determine a timeframe for removal of barriers. We anticipate the timeframe for this project to be over a year (report in February 2020). The consultant will attend ADA Committee meetings to present more detail and information about the project, as well as the final report which will be presented to Council afterwards.

The Self-Evaluation report will provide us with the suggestions/modifications of policies, practices and procedures to ensure the City is complying with the ADA requirements. The Transition Plan will include

identifying and prioritizing of the physical barrier modifications needed for compliance. The final report will include guidelines and recommendations based on the evaluation and transition plan, as well as procedures for monitoring implementation.

Pedestrian Master Plan Project

Carol Shariat, Principal Engineer and Project Manager of the Pedestrian Master Plan Project: Introduced Jeff Knowles from Alta Planning to present the Pedestrian Master Plan Project.

Jeff Knowles, Design Sr. Associate with Alta Planning: Alta Planning attended the Tree Lighting Ceremony promoting the Pedestrian Master Plan Project. There were over 130 interactions with the public introducing them to the project. The Pedestrian Master Plan will be a guide to prioritize and recommend high quality pedestrian facilities. It will also include actions for implementation and provide information on project funding sources. Types of potential improvements could include new curb ramps, new sidewalks (filling in gaps), curb extensions to make it easier for people to cross busy crosswalks, shade trees to improve pedestrian environment/scale lighting, pedestrian refuge islands, new crosswalks, new signals such as the HAWK Beacon, and Rectangular Rapid Flashing Beacons.

Alta's approach to drafting the plan includes public engagement and workshops; conducting an existing conditions analysis; looking at land use, safety, and gaps analysis; looking at design standard recommendations; developing a recommended network and cost estimates to fund the projects; and BPAC, ADA, and Senior Advisory Committee input.

Schedule of Events – This fall Alta and the City will be kicking off the project with a couple outreach events and developing an Existing Conditions memo looking at information about collisions and safety, sidewalk gaps, and curb ramps which is being factored into the memo. A Needs Analysis will follow which will help to develop strategies and focus areas (access to libraries, schools, transit stops). This information will help in the development of a draft plan in early/mid-summer for review internally with plans to wrap it up around November 2019.

A project website and online survey will be available for residents to submit information and is a place where they can interact with each other by having a dialogue about submitted information. Staff is also hoping that this committee and other committees can share this information with others in order to gain more input. The online survey will be available to the public for at least 4 to 5 months.

Outreach and Engagement – Alta stated that they had three school walk audits this past fall, pop-up events like the Tree Lighting and Art & Wine event, farmer's market, and walking tours in the spring. Two workshops are planned this winter time where Alta and the City will have the opportunity to introduce the project and gather feedback. There will be additional community workshops in the spring.

Status of City Projects and Reports

A) Status of Engineering Projects

Mike Liw discussed recently completed City projects including:

- 2018 Pavement Surface Treatment Project where roughly 12 miles of City streets were paved and 170 handicap ramps were installed.
- San Tomas/Monroe Street Community Garden and Park Project where 8 accessible pathways were built, ADA parking and ramps were included at the 1.1 acre location which also includes roughly 4,000 square feet of age appropriate playground and family picnic areas.

- Mission Branch Library Remodel – remodel of the existing building including various amenities and included accessible pathways and ADA parking.

Future Projects include:

- 2019 Pavement Surface Treatment project, starting in summer 2019, targeting roughly 9 miles of City streets and 95 ramps to be completed with this project.
- ADA Curb Ramp Improvement Project funded by CDBG (Community Development Block Grant funding)—smaller scope installing 24 ADA curb ramps throughout the City (separate from the 2019 Pavement Surface Treatment Project)
- Assisting Parks Department with a few playground rehabilitation projects at Bowers Park, Machado Park, Homeridge Park, Agnew Park, and Fuller Park. Currently in the design stage, but ADA compliance and upgrades will be included, as well. Looking at construction to start in the summer.

B) Status of Parks & Recreation Projects

Doug Abernathy, Parks Manager: The Parks Department completed their Facility Assessment – identified pathways in the parks that are deficient which will be addressed according to 1, 3, and 5 –year plans. All new parks going through the rehabilitation will be reviewed for ADA accessibility creating accessible paths from streets to the playgrounds.

C) Status of Traffic Engineering Projects

Dennis Ng, Traffic Engineer: Traffic Engineering is working on several projects which include:

- Accessible Pedestrian Signals – Citywide project spanning about 3 years changing out pedestrian push buttons with newer ADA recommended style. The button will have a locating tone for visually impaired pedestrian letting them know which street the tone is for and when it is safe to cross. Approximately 30 intersections will be worked on this summer.
- Crosswalk w/Sensors Project – sensors will be placed at signalized intersections. Allows the traffic signal to sense if pedestrians are still crossing the street. There will still be a countdown; however, if a pedestrian needs more time to cross the street, the signal will extend the vehicular movement in order to avoid conflicts with vehicles and pedestrians. City staff is working with the Santa Clara Valley Transportation Authority on this project. If it works well, it will roll out citywide.
- Traffic Signal at Pruneridge Avenue and Cronin - currently under construction incorporating ADA upgrades which will include the audible pedestrian signals. Staff anticipates that the traffic signal being activated on Thursday, December 20.
- Signal Timing Projects throughout the City (Homestead Rd., Agnew Rd., Lafayette St., Lick Mill Blvd., Bowers Ave., and De La Cruz Blvd) currently under design – these will retime the traffic signals, but on the pedestrian/ADA side staff is concentrating on the retiming of the crossing levels (walk/don't walk) making sure these intersections are in conformance with state and federal regulations, as well as improving the coordination so that during the commute time along this corridor the City can still move the traffic more efficiently.
- Annual Crosswalk Improvement Project –Had kick-off meeting for design phase looking at 7 locations: Benton and Sonoma, Washington and Manchester, Washington and Linden, Homestead at Viader, Bellomy at Alviso, Homestead and University, and Pruneridge at Redwood. City staff attempted to pick areas near a school or where there may be at risk populations. This project will look further at installing HAWK signals or rectangular flashing beacons
- Safe Routes to School Infrastructure Project – Four schools will receive ADA improvements such as curb ramps, crossing improvements, sidewalk improvements, and drainage improvements. Locations will include striping, Laurie/Argus – Montague Elementary School, Cabrillo/Townsend – Briarwood Elementary School, Wade/Barkley for Bowers Elementary School, and Los Padres/Royal for Scott Lane Elementary School

- Santa Clara Multimodal Improvement Plan – approved by Council in September of 2018 and SCVTA approved the plan at their board meeting on November 1. Things to look forward to include bike/ped/trail improvement and transit improvements (making transit more accessible).

D) Stadium Update

Dennis Ng, Traffic Engineer provided updates: Two regular season Forty-niner games remaining; RedBox Bowl Game at end of December; and National College Playoff Game in January; Monster Jam in April, US Women's Soccer vs. South Africa, and Rolling Stones in May.

The next meeting is scheduled for Thursday, March 14, 2019.

The meeting was adjourned at 11:09 a.m.

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