



**MEETING MINUTES
February 4, 2019**

Committee Members: Vice Mayor Patricia M. Mahan
Councilmember Raj Chahal

Staff Members: Director of Community Development
Planning Manager Reena Brilliot
Code Enforcement Technician
Chief of Police
Principal Planner Lesley Xavier

Not Present: Councilmember Teresa O'Neill

Staff Present: Director of Community Development Andrew Crabtree
Planning Manager Reena Brilliot
Chief of Police Mike Sellers
Code Enforcement Technician Juan Padilla
Principal Planner Lesley Xavier

I. Call to Order& Introductions

The meeting was called to order by Vice Mayor Mahan at 7:00 p.m.

II. Public Presentations

There were two speakers. One speaker brought up three items. Packages were falsely delivered to her house and packages were stolen several times. The speaker wanted to make sure that everyone stays aware of suspicious activities. The second item was neighborhood status. The speaker believes that the neighborhood is going in the right direction. The third and final item, the speaker wanted to thank the home owner and police personnel that helped two stranded individuals with car problems. The speaker wanted to thank the police officers personally at the next NURC meeting.

III. Reports and Discussion

- **Recent Code Enforcement Activity** – Community Development Director Andrew Crabtree spoke about Code Enforcement and building issues. He stated that Code Enforcement continues to educate in the University area by participating in the annual Walk About program sponsored by the Santa Clara University. City staff, the Police Department and Santa Clara University go door to door making sure students understand the regulations and consequences by providing them with information and brochures. Code Enforcement keeps track

of every address they contact. The University also helps by funding Code Enforcement on weekends. Campus Safety also takes pictures on weekends and sends them to Code Enforcement to determine if there are any violations. Director Crabtree presented a power point slide of the type of violations that exist in the University area. Code Enforcement has been more aggressive in their enforcement this year. Director Crabtree stated that there is a learning curve with the new approach. Code Enforcement has issued 13 citations and has tried to address issues quicker than in years past.

- **Recent Land Development Activity** – Planning Manager Reena Brilliot spoke about development activity taking place around the area and in the University area, as well as an update to the zoning code. Planning Manager Brilliot spoke about 8 projects that are of interest to the community and gave a brief timeline of completion dates and the type of use. Planning Manager Brilliot stated that some developers have meetings for the public who are interested in finding out more information. Planning Manager Brilliot also stated that 575 Benton included a home that was offered for relocation and was moved to another location back in November. Planning Manager Brilliot also gave some information on some of the projects that have been completed inside the University area. Planning Manager Brilliot also stated that City Council approved a budget to support Planning work to reassemble down town. The City Council approved a community task force and precise plan boundaries.
- **Zoning Code Update** – Planning Manager Brilliot also spoke about the zoning code update. The Zoning Code is color on a map that lays out the frame work for how development can occur on lots. The Zoning Code was adopted in 1969 and has not been changed or modified. Amendments have been made but the zoning code does not reflect the modern world that we live in. The new zoning code will reflect our General Plan. Planning Manager Brilliot stated that City is receiving community input on the new zoning code and meetings are scheduled for February and March of this year The new Zoning Code will be brought forth to City Council in the summer of 2019.
- **Police Education and Enforcement Efforts** – Police Chief Mike Sellers introduced the Nuisance Suppression Unit. Chief Sellers spoke about outreach and significant community improvement. Chief Sellers stated that since the last meeting Nuisance Suppression has had mandatory meetings with students to change their behavior in the community. Chief Sellers stated that Team 200 patrols the University area on Friday and Saturday nights. Chief Sellers stated that if they are aware of a special event, Nuisance Suppression will boost their personnel to 6 to 8 officers. Chief Sellers also gave an overview of calls for service in the University area. Medical call volume has gone down significantly. New Police Department software is more capable of tracking calls in certain areas and response times. The Chief attributes the low number of calls to education that they have been providing to the students. Chief Sellers stated that he is aware how active the university has been with parties on Friday and Saturday nights and he urges the community to contact Sergeant Fitting for any issues.
- **Off-Campus Living Office updates** – Kimberly Gilkey, Assistant Dean for Off Campus Student Life, focuses on advocating for and educating students who live off campus, working with Code Enforcement and the Police Department and responding to the community. Ms. Gilkey also introduced Chris Shay, Associate

Vice President for Operations for planning and projects. Ms. Gilkey also introduced four Neighborhood Ambassadors. The University has the ambassadors do educational outreach and speak to students about how to be a good neighbor by using social media. Ms. Gilkey stated that Allie Cionco is no longer the area coordinator and has moved on to another position and she will be filling in temporarily for Allie. Ms. Gilkey state that all students who live in off-campus housing must attend a mandatory one-hour orientation to learn of the University's expectations. Ms. Gilkey thanked several entities for helping with the orientation and invited private landlords to be part of the off-campus orientation. She believes the orientations are very helpful in providing educational awareness to the students. Mr. Shay spoke and thanked Sergeant Fitting and Chief Sellers with Team 200, Code Enforcement with Team 300 and the Planning Department for their work. Mr. Shay also thanked Campus Safety for their work and for providing photographs on the weekends. Chris Shay stated that the new residence hall will be opening this summer and will be accepting new students. Mr. Shay also stated that they are replacing the parking with a new entrance on The Alameda. Mr. Shay also stated that there will be a new cross walk near Safeway to enhance student safety. Mr. Shay spoke briefly about the completion of some of their projects on campus. In response to inquiries, Mr. Shay stated that the University does not own land by the Gateway Crossings project. Vice Mayor Mahan stated that all students living off-campus should get some type of education even when they do not live in University owned housing.

IV. Scheduling of Next NURC Meeting

Next meeting date, April 22, 2019

V. Adjournment

Meeting adjourned at 8:30 p.m.