



Council Operational and Strategic Priority Setting Retreat

REVISED AGENDA

January 19, 2018

8:00 a.m. – 5:00 p.m.

**Santa Clara Convention Center
5001 Great America Parkway
Santa Clara, CA 95054**

1. Welcome by Mayor Lisa M. Gillmor
2. Overview of Framework for Council Operational and Strategic Priority Setting Retreat
3. Public Presentations (limited to 3 minutes per speaker, 15 minutes total) 8:25 a.m.
4. State of Organization
5. Council Questions/Discussion on State of Organization
6. Department Operational Priority Presentations:
7. Questions and Answers on Department Presentations
- LUNCH**
8. Public Presentations (limited to 3 minutes per speaker, 15 minutes total) 12:45 p.m.
9. Department Operational Priority Presentations:
10. Questions and Answers on Departmental Presentations
11. Public Presentations (limited to 3 minutes per speaker, 15 minutes total) 4:00 p.m.
12. Wrap Up/Summary of Day 1

Staff recommendations for Council action over the two-day (January 19-20) retreat include:

1. Adopt budget principles;
2. Direct staff to initiate a revenue opportunities and expenditure growth management effort to stabilize the 10-Year Financial Plan;
3. Support and approve transition to a two-year budget development process, beginning with FYs 2018-19/2019-20 Capital Budget, and direction to align resource investment to Strategic Pillars for the FYs 2019-20/20-21 Operating Budgets;
4. Validate Strategic Pillars;
5. Authorize the City Manager to make amendments to work plan items, in alignment with Council direction, as needed; and,
6. Develop workplan, including resources, to initiate services mentioned in this report that cure the absence of risk and core administrative support for public service (e.g., CRM, risk management, auditor functions, etc.
7. Direction to staff to bring forward Council actions that are administrative in nature and result in building staff capacity, streamlining administrative process, promote efficient use of resources, and lower cost of providing service.



Council Operational and Strategic Priority Setting Retreat REVISED AGENDA

**January 20, 2018
8:00 a.m. – 3:00 p.m.
Santa Clara Convention Center
5001 Great America Parkway
Santa Clara, CA 95054**

1. Welcome by Mayor Lisa M. Gillmor
2. Public Presentations (limited to 3 minutes per speaker, 15 minutes total) 8:20 a.m.
3. Presentation regarding Conduct at Public Meetings
4. Department Operational Priority Presentations:
5. Questions and Answers on Department Presentations
6. Review of Current Policy Priorities
7. Public Presentations (limited to 3 minutes per speaker, 15 minutes total) 11:45 a.m.

LUNCH

8. Aligning Policy Priorities
9. Presentation regarding Conduct at Public Meetings
10. Public Presentations (limited to 3 minutes per speaker, 15 minutes total) 2:30 p.m.
11. Wrap Up/Summary of Day 2

Staff recommendations for Council action over the two-day (January 19-20) retreat include:

1. Adopt budget principles;
2. Direct staff to initiate a revenue opportunities and expenditure growth management effort to stabilize the 10-Year Financial Plan;
3. Support and approve transition to a two-year budget development process, beginning with FYs 2018-19/2019-20 Capital Budget, and direction to align resource investment to Strategic Pillars for the FYs 2019-20/20-21 Operating Budgets;
4. Validate Strategic Pillars;
5. Authorize the City Manager to make amendments to work plan items, in alignment with Council direction, as needed; and,
6. Develop workplan, including resources, to initiate services mentioned in this report that cure the absence of risk and core administrative support for public service (e.g., CRM, risk management, auditor functions, etc.
7. Direction to staff to bring forward Council actions that are administrative in nature and result in building staff capacity, streamlining administrative process, promote efficient use of resources, and lower cost of providing service.