



September 18, 2018

Mr. Nick Kaspar, President/CEO  
Santa Clara Chamber of Commerce &  
Convention-Visitors Bureau  
1850 Warburton Ave.  
Santa Clara, CA 95050

**Re: Notice of Termination of Management Agreement  
for the Santa Clara Convention Center**

Dear Mr. Kaspar:

The purpose of this letter is to formally notice the Santa Clara Chamber of Commerce of the City of Santa Clara's decision to terminate the Management Agreement (Agreement) for the Santa Clara Convention Center in accordance with the terms of the Agreement. Pursuant to the terms of the Management Agreement, *"At any time during the Term of the Agreement either party may terminate the Agreement, with or without cause, by giving the other party written notice of one hundred eighty days (180) or more days, of such intention to terminate"*.

The termination of Agreement shall be effective 180 days from the date of this notice which will be March 17, 2019.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Deanna J. Santana  
City Manager

cc: Mayor and City Council Members  
City Attorney