REQUEST FOR ADDRESS ASSIGNMENT

In order to process your request for address assignment, all applicable information must be completed. Application must be accompanied with a complete site plan. An addressing fee of $100.00 per hour, with a three-hour minimum will be assessed for address resolution. Additional Submittal requirements may be required based upon the proposed scope of work. If you have additional questions, please contact the Permit Center at 408-615-2420.

Submittal Date: ___________________________  Received by: ___________________________

Current Property Address: ________________________________________________________________

Applicant: __________________________________________

( ) Property Owner ( ) Developer ( ) Tenant ( ) Architect ( ) Engineer ( ) Contractor ( ) Other

Phone: (______) __________________ FAX: (____) ____________

APN: __________________________________________  Building Case Number: BLD______________________________________

(Asessor’s Parcel Number)

New or Additional Address(es) ____________________________________________________________

<table>
<thead>
<tr>
<th>Single Family</th>
<th>Condominium</th>
<th>Restaurant</th>
<th>Office/Bank</th>
<th>Recreational</th>
<th>Mixed Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duplex</td>
<td>Apartment</td>
<td>Retail/Store</td>
<td>Medical building</td>
<td>Commercial</td>
<td>Other</td>
</tr>
<tr>
<td>Townhouse</td>
<td>Hotel/Motel</td>
<td>Church/Assembly</td>
<td>Educational</td>
<td>Industrial</td>
<td># of Stories</td>
</tr>
</tbody>
</table>

Describe Scope of Work:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Note: When work is not performed, a request for change of address can only be granted for one of the following reasons:

____ Address is out of sequence, or out of range  ____ Existing entrance for corner property is on different street
____ Existing duplicate address, or street name  ____ Problems receiving emergency services (documentation must be provided)

TO BE COMPLETED BY PROPERTY OWNER

Signature of Property Owner IS required when requesting address change.
A letter of authorization to act as agent for the owner must be included if this form will be signed by anyone other than the property owner.
If the property is owned in partnership or by a corporation, then a partner or corporate officer may sign as Owner.

Name: __________________________________________  Firm: _____________________________

( ) Property Owner  ( ) Agent for Owner  ( ) Partner  ( ) Corporate Officer

Address: __________________________________________  City: ________________________

State: ___  Zip: ______

Telephone Number: ___________________________  Email Address: ______________________

Signature: __________________________________________  Date: ________________________

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