

SANTA CLARA POLICE DEPARTMENT 92.3

DISPATCH/DISPATCH SUPERVISOR UNIFORM SPECIFICATIONS

ISSUED JANUARY 2010

92.3 General Uniform Provisions:

All personnel with the City classification of Communications Dispatcher I, II or III and Senior Dispatcher, are required to maintain a serviceable uniform regardless of assignment. Communications Dispatchers and Seniors will wear a full uniform when on duty, unless specifically exempted from doing so by the Division Commander. Only approved uniforms and equipment will be worn or used unless otherwise authorized by the Chief of Police. There will be no mixing of uniform and civilian clothes.

Duty Uniform Specifications:

Uniform Shirt:

The uniform shirt will be a "polo-style" knit shirt and shall consist of either short or long sleeves. It will be manufactured under the brand name of Port Authority or equal equivalent, style K420 for the short sleeve and style K320 for the long sleeve, and the color will be similar to maroon. It shall have a badge embroidered on the left breast with the word "Dispatch" underneath. The wearer's name will be embroidered on the right breast. The shirt may be either the women's style or the men's style.

Uniform Slacks:

The construction for the slacks shall be as similar as possible. Specifications: Navy blue in color, cotton or poly/cotton blend, with or without pockets. The pant legs shall be no less than 1 inch nor more than 1 1/2 inches from the ground in the back and shall allow the slacks to rest on the shoe in the front properly with a break. The slacks shall have plain bottoms in a straight cut. The slacks shall be pressed with a military style crease.

Belts:

Black basket weave or similar leather, no less than 1 inch in width, with chrome or silver buckle.

Socks/hosiery:

Socks/hosiery shall be worn at all times. Specifications: They shall be navy in color.

Shoes:

Shoes shall be solid black, athletic or uniform style low quarters, with a plain enclosed toe. The shoes will consist of leather or leather-like uppers (no mesh) and will have a standard heel.

Uniform Outerwear:

Employees will have a choice of:

A sweater which is manufactured by School Apparel American Craftsmanship or equal equivalent. The sweater shall be navy blue in color, 100% acrylic, style #6300 or equivalent, which has pockets and buttons up the front. Santa Clara Police Department patches shall be attached to each sleeve.

Or

A navy blue windbreaker style jacket which is made by the Port Authority. The jacket is style #J750, and will have a badge tab on the left side of the chest. Santa Clara Police Department patches shall be attached to each sleeve.

Dress Uniform Specifications:

Uniform Shirt:

The dress uniform shirt will be long sleeved, white in color and made by Elbeco (model P801 for women and model P877 for men). An alternative shirt would be made by Blauer (model 8421 for men and model 8421W for women). The shirt will have shoulder straps and the buttons will be white in color. There will be, attached to the shirt over the left pocket, a badge holder. Hash marks can be placed on white shirts and jackets. Each hash mark represents five years of service. Prior experience with another law enforcement agency can be included in your total number of hash marks.

Tie:

The regulation tie for men shall be a normal tie or clip-on tie meeting military regulations. The women shall have the option of wearing the normal female crossover tie or the regulation tie set for men. The tie shall be navy in color.

Tie Clasp:

The tie clasp shall be a restraining clip or chain type with silver being its primary color. Any appendage to the clip or chain shall reflect good taste in its display.

Uniform Slacks:

The dress slacks will be Navy blue in color (the official color is LAPD Blue), a wool/polyester blend and manufactured by Flying Cross, model #34291. The trousers will have sufficient rise to allow the bottom of the belt to rest on the hip. The waistband will be 2 inches wide and lined with snugtex. The trouser legs will be no less than 1 inch or more than 1½ inches from the ground in the back and will allow the trouser to rest on the shoe in front properly with a break. The trouser will have plain bottoms in a straight cut. The bottom of the legs will have toe and heel stays of genuine leather to reinforce the creases.

Hash Marks:

Hash marks can be placed on Class A uniforms (white shirts and jacket) at the employees own expense. Each hash mark represents 5years of service. Prior experience with another law enforcement agency can be included in your total number of hash marks.

Belts:

Black basket weave or similar leather, no less than 1 inch in width, with chrome or silver buckle.

Shoes:

Shoes shall be solid black, athletic or uniform style low quarters, with a plain enclosed toe. The shoes will consist of leather or leather-like uppers (no mesh) and will have a standard heel.

Socks/hosiery:

Socks/hosiery shall be worn at all times. Specifications: They shall be navy in color.

Name Tags:

Silver metal with first initial and last name in blue lettering.

Jewelry:

Rings, necklaces, bracelets, hair clasps, and earrings shall be conservative and appropriate to uniform wear as specified by supervisors.

Beards:

Beards will be permitted on dispatcher personnel as long as they are kept closely cropped and neatly trimmed.