



**City of Santa Clara
Construction and Demolition (C&D) / Waste Management
Rules and Regulations**

Permit Number:	
Project Address:	
Square Footage of Project:	
For projects over 5,000 ft ² , Green Halo Project Tracking #:	
Project Manager Name:	
Company:	
Address:	
Phone:	
Email:	

Section I – All Projects Over 1000 Square Feet

1. Mission Trail Waste Systems has the exclusive rights to provide all hired debris box services in all areas other than those zoned as Industrial. No other hauler shall be hired to place debris boxes within these zones. Debris boxes may be ordered by contacting Mission Trail Waste Systems at 408-727-5365.
2. For areas zoned Industrial it is permissible to hire a debris box company from the City of Santa Clara's approved Non-Exclusive Franchise Hauler list. For a current list of approved Non-Exclusive Franchise Haulers visit www.SantaClaraCA.gov/CD.
3. A Minor Encroachment Permit is required for the placement of any debris box on a City street. Visit the [Engineering Permits](#) webpage for more information and to download the application.
4. The use of any other hauling service outside of those listed above requires advanced approval by the City of Santa Clara – Environmental Programs staff. For inquiries call 408-615-3080 or email Environment@SantaClaraCA.gov.
5. All subcontractors shall comply with debris box and hauling requirements detailed on this C&D Waste Management Rules & Regulations form.
6. Failure to abide by these debris box and hauling requirements is a violation of Santa Clara City Code 8.25.200, is subject to a \$1000 administrative citation, and may result in project delays via Stop Work Orders.

I have read and acknowledge the City of Santa Clara Construction and Demolition (C&D) / Waste Management Rules and Regulations.

Signature: _____ Date: _____

Section II – Additional Requirements for Projects Over 5,000 Square Feet

1. All construction and demolition (C&D) projects over 5,000 square feet shall track and divert a minimum of 65% of the discards created during the project. Diversion is achieved through recycling or reuse. All contractors and sub-contractors are responsible for the proper management of the C&D debris on the project site. This may involve source separating materials to achieve 65% diversion. Source separation refers to jobsite materials that are not commingled but are instead allocated to a debris box designated for a single material type, such as clean wood or metal.
2. Prior to issuance of a building permit, the applicant shall create a Construction Waste Management Plan (CWMP) and obtain a project tracking number using SantaClara.wastetracking.com hosted by GreenHalo.
 - a. All Mission Trail Waste Systems hired debris boxes require a [Green Halo Debris Box application](#) be completed. Material collected by MTWS shall be taken to Zanker Landfill for processing.
 - b. All other C&D waste shall be taken to a City-authorized waste diversion facility. For a current list of these City-authorized waste facilities visit SantaClaraCA.gov/CD.
3. Using non-authorized debris box haulers may result in project delays through Stop Work Orders and a \$1000 administrative citation.
4. Be sure to request debris weight tickets from your hauler. Throughout the project upload **all** weight tickets for debris going to salvage, recycling and disposal facilities into the online waste tracking system. Weight tickets **must** state the project address and the material type on the tickets **must** match what is entered into the system. Failure to obtain and track waste diversion will affect the project's diversion rate and may result in penalties.
5. At a minimum of **two weeks prior** to final building inspection, upload all weight tickets and submit the CWMP report online for final review. Evidence of final approval is required when requesting the final inspection.
6. Projects that fail to achieve the 65% diversion rate are subject to a fine equal to the diversion shortfall multiplied by the square footage of the project, multiplied by \$1. Fine shall be paid prior to the project closeout.

I have read and acknowledge the City of Santa Clara Construction and Demolition (C&D) / Waste Management Rules and Regulations for projects over 5,000 square feet.

Signature: _____

Date: _____