

SAMPLE
CONSULTANT LETTERHEAD

Date

Rinta Perkins
City of Santa Clara
Public Works Dept.
1700 Walsh Avenue
Santa Clara, CA 95050

Re: SWMP Third Party **Preliminary Certification** for [Project Name – Project Address]

At the request of ABC Engineering, we have performed a third-party review of the **Preliminary** Stormwater Management Plan (SWMP) for the [Project Name] with improvement plans dated _____. Provide a brief description of the project. Include the type and number of stormwater treatment facilities being proposed on this project.

Based on our review of the SWMP, the plan complies with the requirements of the RWQCB Provision C.3 as well as the City of Santa Clara's NPDES C.3 standards. Explain if the project qualifies as a Special Project Category A, B or C and is allowed up to _____ % non-LID treatment. Describe the type of site design principles and source control measures that will be incorporated as part of the project.

We reviewed the following submittals with regard to this project:

- C.3 Data Form (dated _____)
- Preliminary Stormwater Management Plan (dated _____)

Based on our review of the preliminary SWMP, sizing calculations and the C.3 Data Form, the project complies **conditionally** with the requirements of the RWQCB Provision C.3 and the SCVURPPP C.3 Stormwater Handbook, provided the items below are submitted or revised with the Stormwater Management Plan at the final permitting stage. The items that must be included or revised at the final permitting stage include:

1. Details of _____
2. Geotechnical report including soil maps and site-specific recommendation
3. Sizing calculations for adequate overflow/bypass of larger storms
4. Landscape planting plan
5. O&M information filled out on Section 9 of the C.3 Data Form
6. Stormwater treatment measure operation and maintenance inspection reports for the bioretention areas and media filters.

Sincerely,

Signed by:

Title

Include PE License Stamp